

Board of Trustees
Organizational Meeting Minutes
January 9, 2023

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on January 9, 2023. President Joseph Fulford called the regular meeting to order at 6:01 p.m.

Board of Trustees Present: Mr. Joseph Fulford
 Mr. Randale J. Honaker III
 Mrs. Lu Ann Stanley
 Dr. Darrell Crowe
 Mr. Bob Eling
 Mrs. Jennifer Enseleit

A quorum was declared with six members present.

Others in Attendance:
 Mrs. Kristi Hale, Director
 Mrs. Mary Hopton, Fiscal Officer
 Ms. Candise Powell

Oath of Office for Re-Appointed Trustee – Mrs. Candise Powell (Term 01/01/2023 – 12/31/29)

Mrs. Kristi Hale, notary public, administered the Oath of Office to Mrs. Candise Powell as Board of Trustee Member effective January 1, 2023 through December 31, 2029.

Election of the Board – Oath of Office for Officers 2023

A. Approval of Nomination for Slate of Officers for 2023 as recommended by the Nominating Committee

2023-001 Dr. Crowe moved, seconded by Mr. Eling, to accept the slate of officers recommended by the Nominating Committee:

Randale J. Honaker III – President
Jennifer Enseleit – Vice President
Lu Ann Stanley – Secretary

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Powell. Nays; None.

B. Oath of Office for Newly Elected Officers

Mrs. Kristi Hale, notary public, administered the Oath of Office to Randale J. Honaker III as President, Jennifer Enseleit as Vice President, and Lu Ann Stanley, Secretary.

Appointment and Oath of Office for the Fiscal Officer

2023-002 Mrs. Enseleit moved, seconded by Mrs. Stanley, the motion to appoint Mary Hopton as Fiscal Officer for 2023.

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Powell. Nays; None.

Mrs. Kristi Hale, notary public, administered the Oath of Office to Mary Hopton as Fiscal Officer.

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Agenda

2023-003 Mrs. Stanley moved, seconded by Mrs. Enseleit, to approve the agenda.

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Powell. Nays; None.

Public Comment

None.

Staff Comment/Report

None.

Board Committee Appointments and Assignments 2023

2023-004 Dr. Crowe motioned, seconded by Mr. Fulford, to approve the Board Committee Appointment and Assignments.

Standing Committees:

- A. Facilities Committee
Joseph Fulford, Chair; Bob Eling; Lu Ann Stanley
- B. Finance/Audit Committee
Randale J. Honaker III, Chair; Jennifer Enseleit; Candise Powell
- C. Nominating Committee
Candise Powell, Chair; Darrell Crowe; Randale J. Honaker III
- D. Personnel Committee
Darrell Crowe, Chair; Jennifer Enseleit; Randale J. Honaker III
- E. Policy Committee
Jennifer Enseleit, Chair; Darrell Crowe; Candise Powell

Special, Ad-Hoc, or Temporary Committees:

- F. Communications Committee
Lu Ann Stanley, Chair; Bob Eling; Joseph Fulford
- G. Strategic Planning Committee
Bob Eling, Chair; Joseph Fulford; Lu Ann Stanley

Liaison Appointments:

- H. Library Foundation Liaison
Darrell Crowe
- I. Library Advisory Council Liaison
Joseph Fulford

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Powell. Nays; None.

2023-005 Mr. Eling moved, seconded by Mrs. Stanley, to approve a Resolution Authorizing the Removal of Joshua Lounsbury and the addition of Randale J. Honaker III, Jennifer Enseleit, Joseph Fulford, and Mary Hopton on Wright Memorial Public Library's LCNB Insured Cash Sweep Account.

Roll Call: Ayes; Honaker, Enseleit, Stanley, Crowe, Eling, Fulford, Powell. Nays; None.

Fiscal Officer Resolutions

2023-006 Dr. Crowe moved, seconded by Mrs. Enseleit, moved to approve the following resolutions:

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- A. Resolution Authorizing the Fiscal Officer to invest funds during the year with proceeds distributed, as authorized by the Ohio Revised Code 135, to the General fund
- B. Resolution Authorizing the Fiscal Officer to make necessary Appropriation Transfers and Fund-to-Fund Transfers/Advances during 2023 and report to the Board the following month for approval until the 2024 Organizational Meeting
- C. Approval of \$50,000 Surety Bond for the Fiscal Officer through February 28, 2023.

Roll Call: Ayes; Honaker, Enseleit, Stanley, Crowe, Eling, Fulford, Powell. Nays; None.

Library Calendar Closings for 2022 through January 2023

2023-007 Ms. Powell motioned, seconded by Mrs. Stanley, to approve the library calendar closings for 2023 through January 2024

- A. Easter Sunday – Sunday, April 9, 2023
- B. Memorial Day – Monday, May 29, 2023
- C. Juneteenth – Monday, June 19, 2023
- D. Independence Day – Tuesday, July 4, 2023
- E. Labor Day – Monday, September 4, 2023
- F. Staff Development Day – Monday, October 9, 2023
- G. Thanksgiving – Thursday, November 23, 2023
- H. Day before Christmas Eve – Saturday, December 23, 2023
- I. Christmas Eve – Sunday, December 24, 2023
- J. Christmas Day – Monday, December 25, 2023
- K. New Year’s Eve – Sunday, December 31, 2023
- L. New Year’s Day – Monday, January 1, 2024
- M. Martin Luther King, Jr. Day – Monday, January 15, 2024

Roll Call: Ayes; Honaker, Enseleit, Stanley, Crowe, Eling, Fulford, Powell. Nays; None.

Date and Time for Board of Trustee Regular Meetings

2023-008 Dr. Crowe moved, seconded by Mrs. Enseleit, to set the date and time for the Board of Trustee regular meetings for the third Monday of the month at 6:00 p.m. except for January 2024 (January 22, 2024)

Roll Call: Ayes; Honaker, Enseleit, Stanley, Crowe, Eling, Fulford, Powell. Nays; None.

Upcoming Meeting Dates & Announcements

- A. BOT Meeting – Regular Meeting, Monday, January 9, 2023 @ 6:30 p.m. to be held at Wright Memorial Public Library
- B. BOT Meeting – Regular Meeting, Monday, February 20, 2023 @ 6:00 p.m. to be held at Wright Memorial Public Library.

Adjournment

Mrs. Stanley moved, seconded by Mr. Eling to adjourn the meeting at 6:15 p.m.

Roll Call: Ayes; Honaker, Enseleit, Stanley, Crowe, Eling, Fulford, Powell. Nays; None.

WRIGHT MEMORIAL PUBLIC LIBRARY

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Respectfully submitted,

Lu Ann Stanley, Secretary

Randale J. Honaker III, President