

Board of Trustees
Regular Meeting Minutes
March 20, 2023

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on March 20, 2023. Vice President Jennifer Enseleit called the regular meeting to order at 6:00 p.m.

Board of Trustees Present:

Mrs. Jennifer Enseleit
Mrs. Lu Ann Stanley
Mr. Bob Eling
Mr. Joseph Fulford
Ms. Candise Powell

A quorum was declared with five members present.

Others in Attendance:

Mrs. Kristi Hale, Director
Mrs. Tiffany Hiser, Shared Resource Center
Mrs. Lauren Vonderheide, Shared Resource Center

Agenda
2023-026

Mrs. Stanley moved, seconded by Mr. Eling, to approve the agenda.

Roll Call: Ayes, Enseleit, Stanley, Eling, Fulford, Powell. Nays: None

Minutes
2023-027

Mr. Fulford moved, seconded by Ms. Powell, to approve the minutes of the February 20, 2023 Regular Meeting.

Roll Call: Ayes; Enseleit, Stanley, Eling, Fulford, Powell. Nays; None.

Public Comment

None

Staff Comment / Report

None.

Special Committees:

A. Strategic Planning Committee –Meeting on Tuesday, March 7 at 5 p.m.

Library Foundation Liaison Report – Mrs. Hale

- A. Foundation Board met on March 1, 2023.
- B. A donor appreciation event will be held on Sunday, April 23, 2023 at 5:30 p.m.
- C. Capital Campaign Fund wire transfer was made to Wright Memorial Public Library in the amount of \$391,513.31 on March 17, 2023.

Fiscal Officer's Report

- A. Financial Report – February 2023
- B. Contributions & Donations – February 2023

2023-028

Mrs. Stanley moved, seconded by Mr. Eling, to approve the February 2023 Financial Report and Contributions & Donations Report.

Roll Call: Ayes; Enseleit, Stanley, Eling, Fulford, Powell. Nays; None.

Board of Trustees
Regular Meeting Minutes
March 20, 2023

Director's Report – Mrs. Hale

- A. Library Usage Report and Collection Statistics - addendum
- B. February Library Highlights – addendum
- C. Updates
 - 1. Facilities
 - a. Some public computer task chairs need arms to improve accessibility.
 - b. An American flag was installed near the front door.
 - c. South stairwell drain needs to be snaked annually.
 - d. Non-slip strips were installed on North Stairwell steps at no additional charge.
 - e. Next Chapter Project updates
 - 1. Replacement door specs have been agreed upon.
 - 2. Degraded brick and mortar above the roof caused a minor leak; contractor is reviewing scope of work to determine repair needs.
 - 3. Lighting in Children's Room was repaired; vendor and electrician are reviewing solutions to prevent going issues.
 - 4. Community Room
 - a. Carpet was repaired.
 - b. A meeting was held on February 23, 2023 to discuss projector board concerns and solutions.
 - c. Walls are getting damaged by tables. Mrs. Hale will gather info for a chair rail.
 - 2. Staff
 - a. Librarian position has been filled; several part-time positions are open.
 - 3. Technology
 - a. Additional Remote Locker tower was installed; wrap has been designed and ordered.
 - b. New cybersecurity measures were implemented.
 - 4. Collections, Services, & Programs
 - a. Collection agency services have been suspended.
 - b. Several library programs surpassed attendance expectations.
 - 5. Community Engagement
 - a. The 2022 Annual Report was mailed to the community.
 - b. WMPL staff appeared on WDTN's Living Dayton on Friday, February 24, 2023.
 - 6. Other Updates
 - a. Mrs. Hale visited the new Makerspace at Troy-Miami Township Public Library.
 - 7. Community Involvement
 - a. Rotary Meetings, 3/4 and 3/17
 - b. That Day in May meeting, 3/13
 - c. OIC Leadership Team Meeting, 3/14
 - d. Woman's Literary Club of Dayton, 2/23

New Business

None.

Action Items

None.

Prior Meeting:

- A. Book Recommendations – Mrs. Stanley (open)

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Regular Meeting Minutes
March 20, 2023

Current Meeting:

None

Upcoming Meeting Dates & Announcements

- A. BOT Meeting – Regular Meeting, Monday, April 17, 2023 @ 6:00 p.m. to be held at Wright Memorial Public Library.
- B. 2023 Wright Library Foundation Donor Appreciation Event – Sunday, April 23, 2023 @ 5:30 p.m. to be held at Wright Memorial Public Library.

Adjournment

Mrs. Stanley moved, seconded by Mr. Fulford to adjourn the meeting at 6:35 p.m.

Roll Call: Ayes; Enseleit, C, Eling, Fulford, Powell. Nays; None.

Respectfully submitted,

Lu Ann Stanley, Secretary

Randale J. Honaker III, President