

Board of Trustees
Regular Meeting Minutes
May 15, 2023

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on May 15, 2023. President Randale J. Honaker III called the regular meeting to order at 6:01 p.m.

Board of Trustees Present:

Mr. Randale J. Honaker III
Mrs. Jennifer Enseleit
Mrs. Lu Ann Stanley
Dr. Darrell Crowe
Mr. Bob Eling
Ms. Candise Powell

A quorum was declared with six members present.

Others in Attendance:

Mrs. Kristi Hale, Director
Mrs. Tiffany Hiser, Shared Resource Center

Agenda
2023-033

Mrs. Stanley moved, seconded by Mrs. Enseleit, to approve the agenda.

Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell. Nays: None

Minutes
2023-034

Mrs. Enseleit moved, seconded by Dr. Crowe, to approve the minutes of the April 17, 2023 Regular Meeting.

Roll Call: Ayes; Honaker, Enseleit, Stanley, Crowe, Eling, Powell. Nays; None.

Public Comment

None

Staff Comment / Report

None.

Special Committees

- A. Strategic Planning Committee – Mrs. Hale
 - 1. Meeting on April 21, 2023
 - 2. Final draft of new Strategic Plan will be put before the Board of Trustees at the July 17, 2023 Regular Meeting.

Library Foundation Liaison Report – Dr. Crowe & Mrs. Hale

- A. Foundation Board met on May 3, 2023.
- B. The donor appreciation event held on April 23, 2023 was attended by 63 attendees.
- C. The Foundation is searching for a new co-captain for the Tour de Gem team.
- D. The Foundation has started planning the Annual Campaign.
- E. The Foundation Board will backfill several positions expiring at the end of the year.
- F. The Dayton Foundation developed a WMPL Foundation giving guide for Legacy donors.
- G. Mrs. Hale shared ideas for grants.

Fiscal Officer's Report – Tiffany Hiser

- A. Financial Report –April 2023
- B. Contributions & Donations – April 2023

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2023-35 Mr. Eling moved, seconded by Ms. Powell, to approve the April 2023 Financial Report and Contributions & Donations.

Roll Call: Ayes; Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell.
Nays; None.

Director's Report – Mrs. Hale

- A. Library Usage Report and Collection Statistics – addendum
- B. April Library Highlights – addendum
- C. Updates
 - 1. Facilities
 - a. C&N began repair of Far Hills sign.
 - b. Elevator overheated and was repaired.
 - c. Front door was refinished.
 - d. Downspout causing erosion was unclogged.
 - e. Fence to protect native shade garden was installed; planting is underway.
 - f. Little Free Library in Shafor Park needs to be repainted.
 - g. Mr. Eling and Mrs. Hale are planning generator testing.
 - 2. Next Chapter Project updates:
 - a. Replacement terrace door has been ordered; estimated September ship date.
 - b. Repairs to light fixtures in Children's Room were completed.
 - c. Repairs to thermostat in staff breakroom were completed, but unit is still malfunctioning.
 - d. Two keyless door handles in the Park Level need replaced; hardware is under warranty.
 - e. A sample of alternate projector board material for the Community Room is under evaluation.
 - 3. Staff
 - a. Circulation position has been filled; shelver position is open.
 - 4. Technology
 - a. Faster OPLIN internet connection will be connected in summer.
 - 5. Collections, Services, & Programs
 - a. The Dayton Daily News has suspended Saturday newspaper delivery; this impacts other newspaper deliveries.
 - b. The State Library of Ohio canceled the state subscription to a language learning database; WMPL staff are investigating a replacement subscription.
 - c. Policies for the Library of Things are under review.
 - 6. Community Engagement
 - a. National Library Week was celebrated with many events.
 - 7. Other Updates
 - a. Mrs. Hale and Mrs. Enseleit met with legislators at Legislative Day in Columbus on April 26, 2023. Representative Andrea White visited WMPL on May 1, 2023, and Representative Blackshear has scheduled a visit to WMPL for May 22, 2023.
 - b. Mr. Honaker and Mrs. Hale attended the Ohio Library Council Trustee Dinner on April 20, 2023
 - c. The trial for a patron accused of committing a crime on library property will begin on May 19, 2023.
 - d. Mrs. Hale will meet with school staff to discuss recent student behavior.

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- D. Community Involvement
 - 1. Rotary meetings: 4/21, 4/28, 5/12
 - 2. That Day in May planning, 4/26
 - 3. Braver Angels, 4/24
 - 4. OIC Leadership Team, 5/3
 - 5. Woman’s Literary Club of Dayton, 4/20, 5/4
 - 6. Recycling Update, 4/22
 - 7. “On Juneteenth” book discussion, 5/9
 - 8. WYSO Appreciation Event, 5/11

- E. Professional Development
 - 1. Mrs. Hale attended a webinar on the potential impact of AI on library services.

Action Items:

Prior Meeting:

- A. Plan generator testing – Mrs. Hale and Mr. Eling (complete)

Current Meeting:

- A. Book Recommendations – Mrs. Stanley (open)

Upcoming Meeting Dates & Announcements

- A. BOT Meeting – Regular Meeting, Monday, June 26, 2023 @ 6:00 p.m. to be held at Wright Memorial Public Library

Adjournment

Mrs. Enseleit moved, seconded by Mr. Eling to adjourn the meeting at 7:17 p.m.
Roll Call: Ayes; Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell.
Nays: None

Respectfully submitted,

Lu Ann Stanley, Secretary

Randale J. Honaker III, President