

**Board of Trustees**  
Regular Meeting Minutes  
June 26, 2023

**Call to Order**

The Wright Memorial Public Library Board of Trustees met in regular session on June 26, 2023. President Randale J. Honaker III called the regular meeting to order at 6:01 p.m.

Board of Trustees Present:

Mr. Randale J. Honaker III  
Mrs. Jennifer Enseleit  
Mrs. Lu Ann Stanley (*arrived 6:04*)  
Dr. Darrell Crowe  
Mr. Bob Eling  
Ms. Candise Powell

A quorum was declared with five members present.

Others in Attendance:

Mrs. Kristi Hale, Director  
Mrs. Tiffany Hiser, Shared Resource Center  
Mr. Brian Potts, WMPL Operations Supervisor  
Mr. James Kester

**Agenda**

**2023-036**

Mr. Eling moved, seconded by Ms. Powell, to approve the agenda.

Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell. Nays: None

**Minutes**

**2023-037**

Mrs. Enseleit moved, seconded by Dr. Crowe, to approve the minutes of the May 15, 2023 Regular Meeting.

Roll Call: Ayes; Honaker, Enseleit, Stanley, Crowe, Eling, Powell. Nays; None.

**Public Comment**

Mr. Jim Kester expressed an interest in upcoming board meetings

**Staff Comment / Report**

None.

**Special Committees**

**Board Committee Reports**

Standing Committees

- A. Personnel Committee – Dr. Crowe
  - 1. Meeting on June 26, 2023
- B. Strategic Planning Committee – Mrs. Hale
  - 1. Final draft of the new Strategic Plan will be put before the Board of Trustees at the July 17, 2023 Regular Meeting.

**Library Foundation Liaison Report –Mrs. Hale**

- A. Foundation Board met on June 5, 2023.
- B. A grant of \$4,000 was approved to start a collection of circulating digital media players and subscriptions to popular streaming services.
- C. The Foundation is searching for a new co-captain for the Tour de Gem team.
- D. The Foundation Board will be advertising for up to 5 board positions expiring.
- E. Mrs. Hale shared ideas for grants.

**Fiscal Officer's Report – Tiffany Hiser**

- A. Financial Report –May 2023

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- B. Amended Estimated Resources & Annual Appropriations Budget 2023

**2023-38** Ms. Enseleit moved, seconded by Mrs. Stanley, to approve the May 2023 Financial Report and Amended Estimated Resources & Annual Appropriations Budget 2023

Roll Call: Ayes; Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell.  
Nays; None.

**Director’s Report – Mrs. Hale**

- A. Library Usage Report and Collection Statistics – addendum
- B. May Library Highlights – addendum
- C. Updates
  - 1. Facilities
    - a. Masonry work is underway but not yet completed.
    - b. Landscaping – mulch is being spread this week; the native plant bed near the book drop will be planted in the fall; the native shade garden was planted by volunteers in May; the native sun garden has been updated by volunteers.
    - c. Exterior updates—The Little Free Library in Orchardly Park has been repaired and repainted; the benches have been cleaned and sealed; a plaque honoring former City Manager Mike Kelly was installed on the southwest bench.
    - d. Generator testing has been scheduled for July 20, 2023.
  - 2. Next Chapter Project
    - a. The replacement Children’s Terrace door is expected to ship in late August.
    - b. The cabling map has been finalized.
    - c. Listen Anywhere assisted listening technology is now available in the Community Room.
    - d. The HVAC in the Community Room was repaired.
    - e. The sample of alternate projector material did not meet the library’s needs; the project team recommends adding a manual pull-down projector screen.
    - f. The architect’s proposal for a chair rail and door jamb protection has been proposed under New Business.
- D. Staff – all positions have been filled.
- E. Collections, Services, & Programs
  - 1. The State Library of Ohio subscription for a language learning database has been cancelled; a replacement subscription will be purchased by WMPL.
  - 2. WMPL has many interesting programs planned in July.
- F. Community Engagement
  - 1. WMPL has partnered with Oakwood MOMs to create a community “Rock Snake” in the native sun garden.
  - 2. A multi-library district community engagement plan called “Only Here” is being developed.
- G. Other Updates
  - 1. The proposed senate budget bill includes tax cuts that are projected to negatively impact the Public Library Fund; trustees, fiscal officers, and directors are asked to contact legislative leaders this week to request an increase in the PLF.
  - 2. The patron who was arrested in 2022 for crimes committed on library property was convicted and sentenced to prison.

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3. The September Board Meeting date may be changed from September 18 to September 25.

**Action Items:**

Current Meeting:

- A. Book Recommendations – Mrs. Stanley (open)

**Upcoming Meeting Dates & Announcements**

- A. BOT Meeting – Regular Meeting, Monday, July 15, 2023 @ 6:00 p.m. to be held at Wright Memorial Public Library

**Adjournment**

Mrs. Enseleit moved, seconded by Ms. Powell to adjourn the meeting at 6:53 p.m.  
Roll Call: Ayes; Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell.  
Nays: None

Respectfully submitted,

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Lu Ann Stanley, Secretary

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Randale J. Honaker III, President