

**Board of Trustees**

Regular Meeting Minutes

October 16, 2023

**Call to Order**

The Wright Memorial Public Library Board of Trustees met in regular session on October 16, 2023. President Randale J. Honaker III called the regular meeting to order at 6:02 p.m.

Board of Trustees Present:

Mr. Randale J. Honaker III

Mrs. Jennifer Enseleit

Mrs. Lu Ann Stanley

Mr. Bob Eling

Mr. Joseph Fulford

Ms. Candise Powell

A quorum was declared with six members present.

Others in Attendance:

Mrs. Kristi Hale, Director

Mrs. Brenda Oliver, Fiscal Officer

Mr. Brian Potts, WMPL Operations Supervisor

**Agenda**

**2023-064** Mrs. Stanley moved, seconded by Mrs. Enseleit, to approve the agenda.

Roll Call: Ayes; Honaker, Enseleit, Stanley, Fulford, Eling, Powell. Nays; None.

**Minutes**

**2023-065** Mr. Eling moved, seconded by Mr. Fulford, to approve the minutes of the September 25, 2023 Regular Meeting.

Roll Call: Ayes; Honaker, Enseleit, Stanley, Fulford, Eling, Powell. Nays; None.

**Public Comment**

None

**Staff Comment/Report**

None

**Board Committee Reports**

**Standing Committees:**

- A. Facilities Committee – Mr. Fulford – none
- B. Finance/Audit Committee – Mr. Honaker - none
- C. Nominating Committee – Ms. Powell - none
- D. Personnel Committee – Dr. Crowe - none
- E. Policy Committee – Mrs. Enseleit - none

**Special Committees:**

- F. Communications Committee – Mrs. Stanley - none
- G. Strategic Planning Committee – Mr. Eling - none

**Library Foundation Liaison Report –Mrs. Hale**

- A. Foundation Board met on October 4, 2023.
- B. The Tour de Gem team has raised \$1,745; donations will be accepted through October.
- C. A grant was approved for a puppet show in November, 2023.
- D. Five new Foundation Board members were selected and will begin terms in January 2024.

**Fiscal Officer’s Reports – Brenda Oliver**

- A. Financial Reports – September 2023

**2023-66** Mrs. Enseleit moved, seconded by Mr. Fulford to amend the September 2023 Financial Report by removing cleared payments

Roll Call: Ayes; Honaker, Enseleit, Stanley, Fulford, Eling, Powell. Nays; None.

- B. Amended Estimated Resources & Annual Appropriations Budget 2023

**2023-67** Mrs. Enseleit moved, seconded by Mrs. Stanley to approve the amended September 2023 Financial Report and Amended Estimated Resources & Annual Appropriations Budget 2023

Roll Call: Ayes; Honaker, Enseleit, Stanley, Fulford, Eling, Powell. Nays; None.

**Director’s Report – Mrs. Hale**

- A. Library Usage Report and Collection Statistics – addendum
- B. September Library Highlights – addendum
- C. Updates

1. Facilities

- a. Low voltage exterior lights on the north side are not working.
- b. Elevator issues have persisted.
- c. Persistent issues with Air Handler 5 are being investigated.

2. Next Chapter Project

- a. Children’s Terrace door has been replaced; stain color is not yet final.
- b. Community Room chair rail and door jamb protection will be installed on November 6, 2023.
- c. A manual projector screen has been ordered.

3. Staff

- a. Facilities Technician and circulation positions are open.
- b. WMPL staff participated in a full day of training and development on October 9, 2023.

4. Collections, Services, & Programs

- c. The Library of Things’ subscription streaming services and additional Doorway to Dayton passes are now in circulation.
- d. Miami University’s Freedom Summer exhibit will be on display through the month of October with related programs.
- e. A Braver Angels Red/Blue Workshop held on October 7, 2023 encouraged members of opposing political affiliations to listen and engage in productive civic discourse.

- f. WMPL will host the 2023 Dayton Literary Peace Prize Fiction Runner-Up, Lily Brooks-Dalton, for an event on November 10, 2023.
- 5. Community Engagement – WMPL will be offering programs and viewing glasses for the total solar eclipse on April 8, 2024.
- 6. Other Updates
  - i. Mrs. Hale met with State Rep. Andrea White on October 6 to discuss projected cuts to the Public Library Fund.
  - ii. Mrs. Hale is seeking clarification regarding Ohio’s Open Carry laws as they pertain to public libraries.
- 7. Professional Development – Mrs. Hale renewed her notary license.
- 8. Community Involvement
  - i. Rotary Club Meetings, September 29, October 6 and 13, 2023
  - ii. Oakwood Inclusion Coalition Leadership Meeting, October 3, 2023
  - iii. Rotary Club Board Meeting, October 11, 2023
  - iv. Dayton Woman’s Literary Club, October 5, 2023

**New Business**

**2023-68** Mr. Eling moved, seconded by Mr. Fulford to approve the Resolution removing Mary Hopton, and adding Brenda Oliver and Jennifer Enseleit on Wright Memorial Public Library’s Star Ohio Investment Account and Government Insured Deposit Program Investment Account, effective October 16, 2023

Roll Call: Ayes; Honaker, Enseleit, Stanley, Fulford, Eling, Powell. Nays; None.

**Action Items**

Previous Meeting: None.

Current Meeting:

- A. Book Recommendations – Mrs. Stanley

**Upcoming Meeting Dates & Announcements**

- A. BOT Meeting – Regular Meeting, Monday, November 20, 2023 @ 6:00 p.m. to be held at Wright Memorial Public Library
- B. BOT Meeting – Regular Meeting, Monday, December 18, 2023 @ 6:00 p.m. to be held at Wright Memorial Public Library

**Adjournment**

Mr. Stanley moved, seconded by Mrs. Enseleit to adjourn the meeting at 7:13 p.m.

Roll Call: Ayes; Honaker, Enseleit, Fulford, Stanley, Powell, Eling. Nays; none.

Respectfully submitted,

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Lu Ann Stanley, Secretary

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Randale J. Honaker III, President