

G. Strategic Planning Committee – Mr. Eling - None

Library Foundation Liaison Report – Dr. Crowe and Mrs. Hale

- A. The Wright Library Foundation Board met on June 5, 2024
- B. The Foundation approved a grant to support the Roku streaming services.
- C. The Foundation’s Tour De Gem team will raise moneys to support the Doorway to Dayton passes; this year’s event will be held on August 31, 2024.
- D. Annual campaign planning is underway.
- E. The Legacy Committee will meet in July to start planning a case statement.
- F. Mrs. Hale discussed future grant proposals.

Fiscal Officer’s Reports

- A. Financial Report – May 2024
- B. May Appropriation Transfers
- C. May Contributions & Donations

2024-035 Mr. Eling moved, Mr. Fulford seconded to approve the May 2024 Financial Report, appropriation transfers, and Contributions & Donations.

Roll Call: Ayes; Crowe, Eling, Fulford, Stanley. Nays; None.

Director’s Report

- A. Library Statistics – May 2024
- B. Library Highlights – May 2024
- C. Updates
 - a. Facilities
 - i. Water was shut off by City of Oakwood on May 28th; 2024 for water line repairs; WMPL remained open to the public.
 - ii. WMPL has been selected for an Oakwood Beautification Award for the month of June.
 - iii. Landscape: additional locust trees will be removed because of falling limbs; sunken brick pavers caused by gas leak in 2023 will be repaired by Miller Pipeline; native gardens will get updated plant identification signs.
 - iv. Community Room HVAC fan is not working; fan was replaced in August 2023 and may be under warranty.
 - v. Community Room sound system modifications are being explored.
 - vi. Carpets are scheduled for cleaning.
 - b. Staff –Interviews are underway for two F-T Librarian positions; P-T circulation associate position has been filled internally; two shelver positions have been filled.
 - c. Technology
 - i. WMPL contract with IT consultant IP Pathways expires July 1, 2024; WMPL will contract with them on a month-to-month basis until a new contract is in place.
 - ii. No additional cybersecurity measures are planned at this time.
 - d. Collections, Services & Programs

- i. Summer Reading Challenge registrations have been strong, surpassing last year at this time; the reading tracking app has been well received by patrons.
 - e. Community Engagement –
 - i. The Book Peddler has been upgraded and repaired.
 - ii. WMPL is planning a drop-in program to honor Katharine Wright’s 150th birthday in August.
 - iii. WMPL website will be upgraded after summer.
 - iv. WMPL and Oakwood City Schools will partner in the fall for a Community Read of “The Anxious Generation” by Jonathan Haidt.
 - f. Other Updates
 - i. The National Security Agency may offer WMPL a long-term loan of an Enigma machine and other WWII artifacts relevant to Oakwood history.
 - ii. WMPL was named as a beneficiary of the estate of Gloria R. Smith.
 - iii. Two bills that would impact public libraries have been introduced to the Ohio legislature; no hearings have been scheduled.
 - iv. There have been no updates from the County Auditor’s office about the 2024 Montgomery County Public Library Fund distribution.
- D. Professional Development
 - a. NicheCon 2024 Virtual Conference (Instructional Design), May 23
 - b. OLC Virtual Town Hall Meeting for Library Directors, May 30
 - c. Mental Health First Aid, June 3 and June 13
 - d. Emerging Tech Trends – Part II, June 7
- E. Community Involvement
 - a. Oakwood Inclusion Coalition Leadership Team Meeting, June 4
 - b. Rotary Board meeting, June 12
 - c. Rotary Club meetings, May 24 and 31, June 7 and 14
 - d. Jewish Federation of Dayton President’s Dinner, June 2

New Business

- A. Expenditures in excess of \$10,000
 - a. Ohio Plan Risk Management – Property/Liability Insurance Renewal 7/1/24-6/30/25
- 2024-036** Mr. Eling moved; Mr. Fulford seconded to approve the renewal of Ohio Plan Risk Management – Property/Liability Insurance renewal 7/1/24-6/30/25 up to \$16,172

Roll Call: Crowe, Fulford, Stanley, Eling. Nays; None.
- b. IP Pathways – Managed Services - Monthly
- 2024-037** Dr. Crowe moved, Mr. Fulford seconded to approve the IP Pathway – Managed Services month to month until a contract is approved

Roll Call: Eling, Crowe, Fulford, Stanley. Nays; None.
- B. Capital Expenditures
 - 1. Cundiff Town and Country Tree Service LLC – Removal of 2 trees, 1 stump and trim others – not to exceed \$4,200

2024-038 Dr. Crowe moved, Mr. Eling seconded to approve the Cundiff Town and Country Tree Service LLC quote not to exceed \$5,000 with additional stump removal

Roll Call: Stanley, Crowe, Eling, Fulford. Nays; None.

2. Larkin Electric LLC – Remove electric wiring from tree for removal – not to exceed \$550

2024-039 Dr. Crowe moved, Mr. Fulford seconded to approve the Larkin Electric LLC quote not to exceed \$550

Roll Call: Eling, Crowe, Fulford, Stanley. Nays; None.

C. Policies

1. Financial Policies – Update
 - a. Donations
 - b. Disbursements
 - c. Credit Card
 - d. Formal Bidding
 - e. Certificate of Transition
 - f. Budgetary
 - g. Investment Policy
 - h. Monthly Financial Reports

2024-040 Dr. Crowe moved, Mr. Fulford seconded to approve the changes to the Financial Policies as follows: Donations, Disbursements, Credit Card, Formal Bidding, Certificate of Transition, Budgetary, Investment Policy, and monthly financial reports

Roll Call: Fulford, Eling, Stanley, Crowe. Nays; None.

Action Items

Previous Meeting:

- A. Facilities Committee Meeting (Mr. Fulford) – to be scheduled

Current Meeting:

- A. Book Recommendations – Mrs. Stanley

Upcoming Meeting Dates & Announcements

- A. BOT Meeting – Regular Meeting, Monday, July 15, 2024 @ 6:00 p.m. to be held at Wright Memorial Public Library

Adjournment

Mr. Fulford moved, seconded by Mr. Eling to adjourn the meeting at 7:08 p.m.

Roll Call: Ayes; Stanley, Crowe, Fulford, Eling. Nays; None.

Respectfully submitted,

Lu Ann Stanley, Secretary

Joseph Fulford, Board Member