

# WRIGHT MEMORIAL PUBLIC LIBRARY

## Board of Trustees

Regular Meeting Minutes

November 18, 2024

Wright Memorial Public Library

### Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on November 18, 2024. President Randale J. Honaker III called the regular meeting to order at 6:01 p.m.

Board of Trustees Present:      Mr. Randale J. Honaker III, President  
                                                 Mrs. Jennifer Enseleit, Vice President  
                                                 Mrs. Lu Ann Stanley, Secretary  
                                                 Mr. Joseph Fulford  
                                                 Mr. Bob Eling  
                                                 Ms. Candise Powell

A quorum was declared with six members present.

Others in Attendance:

    Mrs. Kristi Hale, Director  
    Mrs. Brenda Oliver, Fiscal Officer  
    Mr. Brian Potts, Operations Coordinator

### Agenda

**2024-066**      Mrs. Stanley moved, seconded by Mrs. Enseleit, to approve the amended agenda, removing executive session.

    Roll Call: Ayes: Honaker, Powell, Stanley, Eling, Fulford, Enseleit. Nays: None.

### Minutes

**2024-067**      Mr. Fulford moved, seconded by Ms. Powell, to approve the October 21, 2024 regular meeting minutes

    Roll Call: Ayes: Enseleit, Eling, Powell, Honaker, Stanley, Fulford. Nays: None.

### Public Comment

    None.

### Staff Comment/Report

    None.

### Board Committee Reports

#### Standing Committees:

- A. Facilities Committee – Mr. Fulford
- B. Finance/Audit Committee – Mr. Honaker
  - 1. Meeting November 18, 2024 and went over 2025 Budget and updated forecast.
- C. Nominating Committee – Ms. Powell
  - 1. October 28, 2024 Nominating Committee Minutes

2. November 11, 2024 Nominating Committee Minutes
  3. Meeting scheduled for November 21, 2024
- D. Personnel Committee – Dr. Crowe  
E. Policy Committee – Mrs. Enseleit

**Special Committees:**

- F. Communications Committee – Mrs. Stanley  
G. Strategic Planning Committee – Mr. Eling

**Library Foundation Liaison Report – Mrs. Hale**

- A. The Wright Library Foundation Board met on November 6, 2024
- B. The Annual Campaign has raised \$41,276.
- C. End-of-year letters will be mailed to donors at the end of November.
- D. The Foundation approved four grants: a film license; 2025 Roku streaming services; funds to create an exhibit of WWII artifacts on loan from the National Security Agency; WYSO Book Nook sponsorship.
- E. The Legacy Giving Committee continues to work on development of a case statement.

**Fiscal Officer’s Reports**

- A. Financial Report – October 2024
- B. October Appropriation Transfers

**2024-068** Mr. Eling moved, seconded by Ms. Powell, to approve the October Financial Report and appropriation transfers

Roll Call: Ayes: Powell, Eling Honaker, Enseleit, Stanley, Fulford. Nays: None.

- C. Resolution Authorizing the Fiscal Officer to Request and Secure Local Property Tax Advances from Montgomery County Auditor during 2025 and until the 2026.

**2024-069** Mrs. Stanley moved, seconded by Mrs. Enseleit to approve the Resolution authorizing the Fiscal Officer to Request and Secure Local Property Tax Advances from Montgomery County Auditor during 2025 and until the 2026

Roll Call: Ayes: Eling, Stanley, Fulford, Enseleit, Powell, Honaker. Nays: None.

**Director’s Report**

- A. Library Statistics – October 2024
- B. Library Highlights – October 2024
- C. Updates
  - a. Facilities
    - i. Artifacts from the National Security Agency have been received; exhibit is under development.
    - ii. Shrubs were pruned.
    - iii. The Tulip Poplar tree was planted in memory of Thelma Yakura; memorial dedication will be planned for spring 2025.
    - iv. HVAC tune-up was completed; no issues were identified.

- b. Staff
    - i. A Substitute Facilities Technician has been hired.
  - c. Technology
    - i. WMPL’s October Cybersecurity Report showed improved scores.
    - ii. Two contract proposals from IT Consultant IP Pathways are under review.
  - d. Collections, Services & Programs
    - i. New Makerboxes were added to the collection.
    - ii. WMPL will host a public orientation of the Memory Digitization Lab on December 5, 2024
    - iii. WMPL partnered with Oakwood City Schools to hold three community conversations about technology and its negative impact on youth mental health, inspired by the book, “Anxious Generation” by Jonathan Haidt.
    - iv. WMPL partnered with the Dayton Literary Peace Prize to host author Ben Fountain on November 8, 2024.
    - v. WMPL will partner with the Jewish Book Council to host author Julie Satow on December 8, 2024 as part of the Cultural Arts & Book Series.
  - e. Community Engagement – efforts are underway to promote the Wright Library Foundation’s Annual Campaign.
- D. Community Involvement
- a. Rotary Club Meetings, October 25, 2024
  - b. Dayton Literary Peace Prize Conversation with Authors, November 9, 2024
  - c. Rotary Club of Oakwood Board Meeting, November 13, 2024
  - d. Rotary Club of Oakwood New Member Orientation, November 13, 2024
  - e. Woman’s Literary Club of Dayton, October 24, 2024

### **New Business**

- A. December Regular Board Meeting Date – Mrs. Stanley proposed changing the December regular board meeting date from Monday, December 16th to Wednesday, December 18<sup>th</sup>, so Board members could attend the “Walk the Lights” event on the evening of Monday, December 16<sup>th</sup>.

**2024-070** Mrs. Stanley moved, seconded by Mr. Fulford to move the Monday, December 16<sup>th</sup> Board meeting to Wednesday, December 18<sup>th</sup> if trustee’s and guests be included in the invite to LWC’s Walk the Lights event on the evening of Monday, December 16<sup>th</sup>.

Roll Call: Ayes; Powell, Stanley, Enseleit, Honaker, Fulford, Eling. Nays: None.

### **Action Items**

Previous Meeting:

A. None

Current Meeting:

A. Book Recommendations – Mrs. Stanley

### **Upcoming Meeting Dates & Announcements**

Nominating Committee Meeting, Thursday, November 21, 2024 @ 5:00 p.m. to be held in the Shank Room at Wright Memorial Public Library

Trustee Reception for Randale Honaker and Lu Ann Stanley, Wednesday, December 18, 2024 @ 4:00 p.m. in the Community Room at Wright Memorial Public Library

BOT Meeting – Regular Meeting, Wednesday, December 18, 2024 @ 5:00 p.m. to be held at Wright Memorial Public Library

**Adjournment**

Mr. Fulford moved, seconded by Mrs. Enseleit to adjourn the meeting at 6:41 p.m.

Roll Call: Ayes; Enseleit, Eling, Fulford, Honaker, Stanley, Powell. Nays: None.

Respectfully submitted,

---

Lu Ann Stanley, Secretary

---

Randale J. Honaker III, President