

Laptop Loan Agreement

Borrower Information: (please print)

Last Name: _____ First: _____ MI _____

DOB _____

Library Card #: _____

Address: _____

City _____ State _____ Zip _____

Phone: _____

By my signature below, I acknowledge that I have read and agreed to ALL of the following statements:

- I am at least 8 years old and my WMPL account is in good standing.
- I agree to accept full responsibility for the laptop while it is checked out to me.
- I will not loan the laptop or my library card to another individual for computer use.
- I will not tamper with the laptop hardware or software, attempt to load software, or attach unauthorized hardware to the laptop. Authorized hardware includes flash drives or other storage devices, headphones, and mice.
- I will stay in the library with the laptop.
- I agree that the loan period for each laptop is 90 minutes hours with no automatic extensions.
- I will return the laptop to the public service desk when it is due.
- I accept full financial liability for the laptop while it is in my possession.
- I agree to pay all costs associated with overdue, damage, loss, or theft of the laptop per the laptop policy (see schedule of fines and fees below).
- I agree that failure to comply with any of these rules and guidelines will result in the loss of the privilege of borrowing a laptop.
- I understand that the laptop will be inspected before and after I check it out to see if any damage occurs while it is in my possession.

Borrower's Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____
(if under the age of 18)

Library Staff Name: _____

Laptop Fines and Fees:

Overdue Fine: \$1 per minute, maximum of \$25

Power Cord: \$50

Laptop: \$600



Wright Memorial
Public Library